

### MID-TERM ADMISSION POLICY

**This Policy is for children who were born on or before 31 August 2008**

All Saints School has a distinctive Christian ethos that is at the heart of the school and provides an inclusive, caring and supportive environment where children learn and flourish in a setting shaped by Christian values.

The School admits 35 pupils to each year group. On receiving applications, the Governors' Admissions committee will assign each one into its appropriate category, and will adhere strictly to the rank order when making decisions on offering places.

Children with a Statement of Special Educational Needs whose application names this school will be allocated a place before other applicants are considered. The number of places available will therefore be reduced appropriately.

1. Looked After Children
2. Children who have an older sibling on roll at the time of entry, whose parent(s) are regular and faithful worshippers at their church.
3. Children with an exceptional medical or social need for a place at All Saints School. This must be supported by written evidence from a specialist health professional or social worker **at the time of application**, setting out the reasons why this school is the most suitable, and the difficulties which would be caused if the child had to attend another school.
4. Children whose parent(s) are regular and faithful worshippers at All Saints Church, Carshalton.
5. Children whose parent(s) are regular and faithful worshippers at an Anglican or recognised Free Church, for whom this is the closest Anglican church primary school.
6. Children who have an older sibling on roll at the time of entry.
7. Children whose parent(s) worship at a Christian church but do not fall into the above categories.
8. Proximity to the child's house from school, being measured as detailed in the explanatory notes, with those living nearer having priority.

Parents must complete and return the Local Authority's Common Application Form (CAF), and if applying for All Saints School they must name this school as one of the preferences on the CAF.

*Please refer to Explanatory Notes overleaf.*

## EXPLANATORY NOTES

Governors anticipate that pupils will take part in all Christian worship at the school, and will attend Religious Education lessons. Teaching and worship at the School will be in accordance with the aims and ideals of a Church of England School.

### Category 1

A “Looked After Child” is a child in the care of, or provided with accommodation by, a Local Authority as of the closing date for applications.

### Categories 2, 4, 5 and 7

Evidence will be sought from the Rector, Vicar, Minister (or senior church official where the living is vacant), of the church where the parent/s regularly worship. If a family has recently moved into the area, evidence of attendance will be required from their previous Clergy. A recognised Free Church is defined as being a member of a recognised Christian body, such as *Churches Together in England* or the *Evangelical Alliance*.

The phrase **REGULAR AND FAITHFUL WORSHIPPERS** is considered to be at least one parent’s regular attendance (*at least fortnightly*) of at least **two years** at a main church service, **at the time of application**.

### MID TERM ADMISSIONS

All Saints School is part of Sutton’s co-ordinated admissions scheme for mid-term admissions. Applicants must apply to their home Local Authority on their mid-term application form, and All Saints Carshalton should be named as one of their preferences. In addition applicants should complete the school’s supplementary mid-term admissions form. The child’s name will be placed on an un-prioritised waiting list, and should a vacancy arise, clergy references will be sought to prioritise applications and considered in accordance with the criteria of the admissions policy. Notification of an offer of a place will be co-ordinated by Sutton’s scheme for mid-term admissions.

The definition of a **SIBLING** is a blood relative, step-sibling, half-sibling, adopted and foster children living as part of the same family unit at the same address from Monday to Friday. A **PARENT** is the person who has parental responsibility of the child, or who is the main carer and provider for the child.

The child’s **HOME ADDRESS** excludes the address of a business, relative or childminder, and must be the applicant’s normal place of residence. If there is a genuine equal share custody arrangement between two parents, the address used will be that of the parent claiming child benefit for the child.

All **DISTANCES** will be measured by the computerised Geographical Information System maintained by London Borough of Sutton Admissions Team. The address to be used for waiting lists for mid-term admissions will be the child’s current address. *Parents have a responsibility to notify the school and the Local Authority of any change of address.*

Where two or more applicants share priority for a place, for example where two children live equidistant from school, and where only one place is available, the child to be allocated will be selected by the drawing of lots. Where a parent applies for entry into the same year group for more than one child but only one place is available, the unsuccessful child/ren will be added to the waiting list in accordance with the published admission criteria.

When a mid-term application form has been received, the child’s name will be placed on an unprioritised waiting list. Should a vacancy arise, clergy references will be sought for Foundation place applicants. All applications will be considered in accordance with the oversubscription criteria of the admission policy.

Parents who are unsuccessful in obtaining a place have the **RIGHT TO APPEAL** to an Independent Appeal Panel. Parents wishing to appeal should obtain an appeal form from the school, and return the completed form to the Clerk to the Appeal Panel c/o All Saints School within the timescale indicated in the letter of refusal.