

## APPLYING FOR SECONDARY SCHOOL - September 2019

### COMMON APPLICATION FORM

You must complete a Common Application Form for your child, which must be received by your child's home Local Authority definitely by 31 October 2018 but preferably before 24 October 2018  
You must list all the schools that you wish to apply for on this form

You can apply on-line from 1 September 2018 at: [www.sutton.gov.uk/admissions](http://www.sutton.gov.uk/admissions)

### SUTTON SECONDARY SCHOOLS

<p><b>Comprehensive:</b> Carshalton Boys Sports College Carshalton High School for Girls</p> <p>Glenthorne High School (<i>mixed</i>)</p> <p>Overton Grange School (<i>mixed</i>) Stanley Park High School (<i>mixed</i>)</p>	<p><b>Supplementary Forms:</b></p> <ul style="list-style-type: none"> <li>• No</li> <li>• Carshalton High School for Girls allocate 24 places according to aptitude in Music or Sport. If applying for one of these places you must complete the school's supplementary form and return it to the school by <b>Friday 28<sup>th</sup> September 2018</b></li> <li>• Glenthorne High School allocates 24 places according to aptitude in the performing arts. Only if you wish to apply for one of these places must you complete the Performing Arts online web form by <b>Friday 28<sup>th</sup> September 2018</b></li> <li>• <b>All applicants should complete an online registration form for the Glenthorne Banding test by Wednesday 31<sup>st</sup> October 2018</b></li> <li>• No</li> <li>• No</li> </ul>
<p><b>Selective:</b> Sutton Grammar School for Boys Wallington County Grammar School(<i>boys</i>) Wilson's (<i>boys</i>) Nonsuch High School for Girls Wallington High School for Girls</p> <p>Greenshaw High School (<i>mixed</i>)</p> <p><b>The above schools run a shared selective eligibility test. To register, go to any one of these schools' websites. You only need to register your child once.</b></p>	<p><b>Supplementary Forms:</b></p> <ul style="list-style-type: none"> <li>• An online registration form must be completed and returned directly to these schools. For Sutton Grammar, Wallington County Grammar, Wallington High School for Girls, Nonsuch High School for Girls and Wilson's School the form must be completed by <b>Friday 17<sup>th</sup> August 2018</b></li> <li>• Greenshaw allocates 60 places on the basis of ability. If you wish to apply for one of these places you must complete the online registration form by <b>Friday 17<sup>th</sup> August 2018</b></li> </ul>
<p><b>Roman Catholic Comprehensive:</b> St Philomena's (<i>girls</i>) The John Fisher School (<i>boys</i>)</p>	<p><b>Supplementary Forms:</b></p> <ul style="list-style-type: none"> <li>• St Philomena's and The John Fisher each have a supplementary form, which must be completed and returned directly to the school for <b>all</b> applicants. For both schools by <b>Wednesday 31<sup>st</sup> October 2018</b></li> </ul>

# Transfer to Secondary School - September 2019

## Hints to help you with your application

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1. If you live in London or Surrey, you can also apply on-line at [www.sutton.gov.uk/admissions](http://www.sutton.gov.uk/admissions).
2. If you are unable to apply online, complete the Common Application Form for the Local Authority in which your child lives and return it to that Local Authority definitely by 31 October 2018 but preferably before 24 October 2018.
3. If you do not apply online or complete the Common Application Form your child will not be considered for admission to any school.
4. On the Common Application Form you must list all the maintained schools that you wish to apply for (not independent schools), wherever they are located, in the order that you prefer them. You can apply for up to 6 schools. Put your most favoured school at the top, working down to your least favoured at the bottom.
5. If you fail to include a school that you wish to apply for on the Common Application Form, your child will not be considered for that school.
6. Each school will consider your application according to its admissions criteria, without knowing where you have placed them on the form, or which other schools you have applied for. A summary of the admission criteria for Sutton schools will be contained in Sutton's online booklet (available by the summer holidays) or look at the schools' websites. If you are applying for schools outside of Sutton, please obtain a copy of the Local Authority booklet for details of the admission criteria, as criteria may be different for each school and borough.
7. Some schools require a supplementary form or online registration to provide additional information to apply their criteria. If you are applying to one of these schools (see overleaf for Sutton schools), you must make sure that you complete and return the supplementary form by the date specified. Supplementary forms should be returned directly to the school. If you are applying to schools outside of Sutton, you must find out if they require a supplementary form.
8. **You are advised to apply for as many schools as possible. The more you apply for the greater the likelihood of being allocated a school place on 1 March 2019.** If you apply for more schools after the allocation because your child has not been successful for the ones you initially asked for, there is no guarantee that vacancies will arise.

***If there is anything you do not understand about the secondary transfer process, please contact the Call Centre for Sutton School Admissions.***

Telephone number: 020 8770 5000 or email [suttonadmissions@cognus.org.uk](mailto:suttonadmissions@cognus.org.uk)