

# About Us

We are part of the Jancett Group of Day Nurseries which was established in 1969 and currently comprises 5 day nurseries and a specialist baby unit.

Our first holiday club was launched in 1990 in Croydon and proved a great success with both children and parents. This gave us a benchmark to provide and care for school aged children in a safe environment that offers play opportunities and above all fun. This led to further clubs and now we are a group of 14 clubs.

We consider it a great compliment to be trusted with the care of your child and realise that we must work to ensure that our standards are not compromised and remain consistent. Parents input is therefore encouraged and each club has a 'Parent Comments Box' and we also have an "All About Me" monthly questionnaire which is completed by the children with their key person. Our staff will be happy to discuss any issues of concern with you regarding the wellbeing of your child.

## Our Vision Statement

Our ambition is to lay the basis of quality care, play and learning in children and young people to enable increased knowledge and development to be continuous throughout their life including the six learning and development areas of the Early Years Foundation Stage and Playwork principles.

## Our Aims

- To welcome and be accepting to all children
- To gain the trust of your child so that they can relax, play and learn in an environment created exclusively for children out of school
- To form a good trusting relationship working in partnership with parents / guardians, teachers and children
- To complement and support the parents care and education of their child, by implementing the Early Years Foundation Stage
- To assist the child to grow in confidence, competence and self-esteem

- Our program of activities will be based around a theme with structured activities and free play
- There will be a routine for the children whether they are attending the breakfast, after school or holiday club, please see details at your child's club on the board.
- To provide a child orientated club that provides play opportunities which help encourage your child's developmental skills
- We will ensure that the staff who look after your child are both police checked, and are qualified or are currently training to be qualified childcare worker
- Staff follow the Organisation's Policies & Procedures. These are available for you to view

## Activities Available

- Art & Craft
  - Dance & Drama
  - Games & Puzzles
  - Sport
  - Messy Play
  - Cooking
  - Homework
  - Extra curricular (football, dance)
- All activities are provided both indoors & outdoors (weather depending).

## Breakfast Club

### From 7.30am to start of school

- Our breakfast clubs are only available at Beano's, Chaffinch, Dazzlers, Minnows, Rolo's, Buddies and Satellite's clubs.
- We provide a healthy breakfast that allows children to have preferences and caters for special dietary requirements.
- Children will be encouraged to have a portion of fresh fruit or yogurt as well as choosing from the cereals etc.
- A selection of quiet activities will be available

## After School Club

### End of School Day – 6.15pm

- At the end of school your child will be met by a play leader either at their class or in a designated area of the school.
- You must inform us if your child is not going to be in attendance.
- The club provides a light tea and this is served before 5pm.
- We have 2 options for the afterschool club an "Early" session to 5pm or a "Late" session to 6.30pm

## Holiday Clubs

### 7.30am – 6.30pm (holidays only) Available at Beano's, Collingwood, Dazzler's, Satellite's and Stanley's

- Places are first come, first served for the Holiday Clubs and application forms are sent to you by email during the previous holiday for the next.
- Children from other primary schools can attend the holiday clubs but must be in Reception to Year 6.
- We provide a healthy breakfast and a lunch. Parents are expected to provide a healthy packed tea for later in the afternoon.
- There is a theme for each holiday
- There are a variety of activities within the club each day.
- We offer outings and extra-curricular activities i.e. dance, football. Some of these are at an extra cost but are optional.
- We aim to provide the children with a safe and fun environment to enable them to enjoy their holidays.

We would like to invite you to view the club prior to you booking a placement. For further information, please contact our Administration office on 020 8669 1725 or email: [admin@jancett.co.uk](mailto:admin@jancett.co.uk)

## IMPORTANT! Please read! Playsafe Clubs Arrivals and Departures Policy

- Parents / Guardians are requested to sign their children in and out of the club in the register of attendance. This is to comply with Health and Safety and OFSTED regulations
- Under no circumstances will a child be allowed to depart from the club unless it is with a previously known or identified person. A member of staff must acknowledge departure of a child. This complies with the safeguarding of children. Should the authorised person be unable to collect the child from club they must tell the Manager in advance the name and identity of the person who will be collecting
- It is the parent's responsibility to inform the club if their child will not be in attendance. Time spent looking for an absent child could be spent playing with another. Please do not rely on the school or your child to inform us
- There are set rules given by the Jancett Group when you register for a placement
- If a child's behaviour is a concern all parties will come together to deal with the situation. This is in the best interest of the child
- We will support children and be inclusive. Any questions, please contact our Playsafe Operations Manager Kirsty Pritchard on 020 8669 1725 or email: [Kirsty.pritchard@jancett.co.uk](mailto:Kirsty.pritchard@jancett.co.uk)

## Frequently Asked Questions:

- Do I have to book a full time place with you?  
No, we accept part time bookings at the clubs, a minimum of one session per week is required.
- Can I swap my child's sessions each week?  
Unfortunately, due to staffing arrangements we are unable to accommodate weekly changing sessions. You can however give 2 weeks notice to change your child's attendance pattern at the club.
- I already have a sibling at the club; does my child get a priority place?  
Yes, we do prioritise siblings for places as long as there are vacancies available.
- How and when do I need to pay you?  
When your place is confirmed we will send you full details. We will invoice you every half term and fees must be paid in advance.

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## Scale of charges from September 2011

Breakfast Club Daily Rate: £3.71

After School Club Daily Rate:

Early Session to 5.00pm £10.92

Late Session to 6.30pm £12.36

Holiday Club & Inset Days Daily Rates:

All Day Session (7.30am - 6.30pm) £19.57

School Session (7.30am - 4.30pm) £17.68

Morning Session (7.30am-12.30pm) £14.00

Afternoon Session (1pm - 6pm) £14.00



## Playsafe Breakfast, After School & Holiday Clubs



## Parent Information Guide

We are an inclusive setting



Telephone: 020 8669 1725  
[www.jancettplaysafe.co.uk](http://www.jancettplaysafe.co.uk)